

Motor Vehicle Expenses

Name: _

PURCHASE OR LEASE CONTRACT

Please attach to this form, along with the information requested, a copy of your purchase or lease contract for each vehicle used for business purposes during the year.

IDENTIFICATION OF VEHICLE USED FOR BUSINESS PURPOSES

	VEHICLE 1	VEHICLE 2			
Period used	 Entire year From: To: 	O From : To :			
Make and model of the vehicle *:					
Year of the vehicle *:					
Date of acquisition:					
Odometer at the beginning of the year *:		kmkm			
Odometer at the end of the year *:		kmkm			
Kilometres driven for business purposes *:		kmkm			
(must exclude km from home to office)					
Total kilometres driven in the year *:		kmkm			
TOTAL EXPENSES INCURRED					
Fuel (gasoline, oil, electricity):	\$	\$			
Maintenance and repairs:	\$	\$			
Insurance:	\$	\$			
Registration fees:	\$	\$			
Licence fees:	\$	\$			
Parking costs (other than at work):	\$	\$			

Motor Vehicle Expenses (cont'd)

INTEREST EXPENSE (paid on purchase loan)

	VEHICLE 1	VEHICLE 2
Total cost of the vehicle (including taxes):	\$	\$
Initial deposit amount:	\$	\$
Amount financed:	\$	\$
Monthly payment:	\$	\$
Duration of loan:		
Date of first payment:		
Date of last payment:		
Interest rate on loan:	%	%

LEASING EXPENSE

Date lease began:	
Date lease terminates:	
Lease charges paid during the year:	\$ \$
Manufacturer's suggested price (including taxes):	\$ \$
Monthly lease payments (including taxes):	\$ \$

DISPOSITION OF VEHICLE DURING THE YEAR

If you have sold or exchanged a vehicle used for business purposes, please provide the following information:

a) Make and model of vehicle sold or exchanged:	
b) Date on which vehicle was sold or exchanged:	
c) Amount for which it was sold or exchanged:	\$ \$